

## Application for assessment of eligibility to undertake the Australasian Veterinary Examination (AVE)

PLEASE READ THE EXPLANATORY NOTES BEFORE COMPLETING THIS FORM.  
MAKE SURE YOU PROVIDE ALL DOCUMENTS REQUIRED AND PRINT AND SIGN THE DECLARATION.

*If you need more space to answer questions, please attach a  
separate sheet with the necessary details and sign and date each page.*

### SECTION A Your personal details

Preferred Title: Mr  Mrs  Miss  Ms  Dr  Other  \_\_\_\_\_

Full Name: \_\_\_\_\_  
*Last*
*First*
*Middle*

Has your name changed since you received your qualifications? Yes  No   
*If yes, please provide previous name and reason (e.g. marriage)*

Address: \_\_\_\_\_  
 (for correspondence.) *Apartment/Unit #* *No. and Street Address*

\_\_\_\_\_

*Suburb or City/Town* *State/Region* *Post Code*

\_\_\_\_\_

*Country*

Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Gender: Male  Female  Unspecified

Date of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_  
 (*DD/MM/YY*)

Country of Permanent Residence: \_\_\_\_\_

First Language: \_\_\_\_\_

**SECTION B Your professional education**

Provide details of ALL higher education courses which you have completed, which relate to your professional qualifications. If you have more than two (2) qualifications, include supporting documents in your application.

**Primary veterinary degree**

(The qualification that entitled you to first register as a veterinarian)

What was the normal entry requirement for enrolment in the course? \_\_\_\_\_

Name of Qualification: \_\_\_\_\_  
(in English)

Name of Qualification: \_\_\_\_\_  
(in original language, if not English)

Name of Institution: \_\_\_\_\_

Full Address of Institution: \_\_\_\_\_

Normal length of Semester (Weeks): \_\_\_\_\_ (or Months): \_\_\_\_\_

Normal length to complete whole course (Years): \_\_\_\_\_ (or Months): \_\_\_\_\_

Date Course Commenced: \_\_\_\_\_ Date Course Completed: \_\_\_\_\_  
(DD/MM/YY) (DD/MM/YY)

Did you study full-time or part-time? Full Time  Part Time

Was a period of compulsory practical or clinical experience a requirement of the course? Yes  No

**Other qualifications obtained (if applicable)**

What was the normal entry requirement for enrolment in the course? \_\_\_\_\_

Name of Qualification: \_\_\_\_\_  
(in English)

Name of Qualification: \_\_\_\_\_  
(in original language, if not English)

Name of Institution: \_\_\_\_\_

Full Address of Institution: \_\_\_\_\_

Normal length of Semester (Weeks): \_\_\_\_\_ (or Months): \_\_\_\_\_

Date Course Commenced: \_\_\_\_\_ Date Course Completed: \_\_\_\_\_  
(DD/MM/YY) (DD/MM/YY)

Did you study full-time or part-time? Full Time  Part Time

## SECTION C Registration / Licensure

What is the name and country of authority of your **first** registration to practise as a veterinarian?

Authority: \_\_\_\_\_ Country: \_\_\_\_\_

What was the date of **first** registration as a veterinarian?

Date: \_\_\_\_\_

What is the name and country of authority of your **current** registration to practise as a veterinarian (if applicable)?

\_\_\_\_\_

What is the date of **current** registration as a veterinarian (if applicable)?

Date: \_\_\_\_\_

Have you ever been refused a licence or registration, or had a licence or registration withdrawn? Yes  No

If yes, please provide details: \_\_\_\_\_

## SECTION D Professional employment experience (if applicable)

Attach a signed, detailed resume to your application.

Applicants should provide a list of their professional employment experience over the last 10 years.

Include details of:

- the dates of each period of employment and indicate whether full-time or part-time;
- the name of the employer, full address, phone number and the nature of the business;
- your job title and description; and
- the nature of your employment.

## SECTION E Your English language ability

You must provide evidence of a high level of English language ability if you are **not** a native speaker of English (ie if you were not born **and** educated in the UK, Ireland, Canada, USA, New Zealand or South Africa).

**Note: If you sit the OET or the PTE academic test, you must also organise with them to allow AVBC online access to your test results for verification, prior to submission of your AVE Eligibility Assessment application.**

You must provide evidence that you have achieved, in a single sitting:

- a score of band 7 or higher in each section of the International English Language Testing System (IELTS) **academic** test; or
- at least a B pass or a score of 350 or higher in each section of the Occupational English Test (OET); or
- scores in the TOEFL-iBT of at least 24 in Listening, 24 in Reading, 27 in Writing and 23 in Speaking; or
- scores of at least 65 in each of the four communicative skills of the PTE academic.

An English language test result is valid for two years.

I am a native speaker of English (as above) - English test not applicable

or

English test (IELTS academic, OET, TOEFL-iBT or PTE academic) result included

## SECTION F Checklist of supporting documents to be provided

**A colour copy of the ORIGINAL document, scanned at 600dpi resolution, must be provided with this application:**

- Qualification papers (such as degree, diploma, certificates etc.) in the original language;
  - This must be the official certificate awarded to you upon completion of your primary veterinary qualification and would normally be expected to include security features eg official university stamp, seal, holograms etc
- Full academic transcript from each institution; this must include:
  - a list of each subject in your veterinary qualification;
  - the grade or result that you were awarded for each subject;
  - a statement that confirms that you have completed the course requirements;
  - and where applicable, details of practical and clinical education.
- Or, if applicable, share your documents with the AVBC using My eQuals and provide access PIN;
- Evidence of your original (and current, where applicable) registration or licence to practise;
- Evidence of your completion of a period of compulsory clinical experience (if applicable);
- Evidence of a current pass to the required standard in the IELTS academic, OET, TOEFL-iBT or PTE academic - if not born and primary and secondary-school educated in one of the listed English-speaking countries;
  - Applicants submitting OET or PTE English language test results must also arrange for AVBC to have online access to their results, via the testing bodies. See Section E above.
- Evidence of change of name (if applicable);
- Official translation in English** of any documents originally issued in a language other than English;
- Relevant **colour** copied pages from your passport or travel document showing passport number, photograph and signature. If your passport photo does not include your signature you need to provide a colour copy of other photo ID that does;
- Evidence of residency status in Australia (if applicable): ie, your Australian citizenship certificate, Australian passport or birth certificate, or a statement from the Department of Home Affairs confirming your residency status (for example, your Visa Grant Notice);
- Evidence of your professional work experience as a veterinarian from graduation to present (eg. a resume);
- Two different written and signed references attesting to your professional competence. The references
  - must be from past or present veterinary employers OR from veterinary colleagues/peers, if self-employed. New graduates may supply references from clinical placements.
  - must be provided on the official letterhead of the person, company or government department providing the reference. The letterhead should clearly indicate the full address of the person or company, any telephone and fax numbers, and email and website addresses.
  - must have the name and position of the person who signs the reference typed or stamped below that person's signature.
- If you are using the services of an agent such as a migration agent, please provide permission for the Agent to act on your behalf (for example, an 'Authority to Act' form);
- A certified colour passport photograph taken in the past 12 months, as outlined in Section 2 of the [accompanying Application Guidelines](#).

**SECTION G Applicant's declaration**

**You must read and sign this declaration**

I declare that:

- The information I have supplied on this form and any attachments is complete, correct and up to date;
- I undertake to inform the Australasian Veterinary Boards Council Inc (AVBC) of any changes to my circumstances (e.g. address) while my application is being considered;
- I authorise the AVBC to make any enquiries necessary to assist in the assessment of my qualifications and to use any information supplied in this application for that purpose;
- I have read and understood the information supplied to me in the [AVE eligibility assessment application guidelines](#) accompanying this application; and
- I have completed the checklist in Section F to confirm that I have provided all of the supporting documents required, in the format required.

Signature..... Date.....

**SECTION H Payment of fees**

Please select your method of payment:

- Pay using a credit card online at the AVBC website
- Complete credit card details below
- Payment by direct deposit – you need to contact the office for the AVBC bank details
- Cheque or money order payable to the Australasian Veterinary Boards Council Inc.  
(If you are **resident overseas** and wish to pay by cheque then this fee must be paid in Australian dollars as a bank draft and you must nominate an Australian bank on it. You should also ensure that the money transferred takes into account bank fees both in your country and in Australia).

**CREDIT CARD PAYMENT**

Payment may be processed on the day that the application is received.

**Processing of your application will be delayed if funds are not available.**

Credit card type (please select)          Visa           Mastercard

Name of applicant: \_\_\_\_\_

Card holder's name: \_\_\_\_\_

I authorise AVBC to debit my credit card with AUD **\$455.00**

Credit card number: \_\_\_\_\_

Expiry date: \_\_\_\_ / \_\_\_\_

**Signature of card holder:** \_\_\_\_\_

## SECTION J      How to lodge your application

Before lodging this form, check that you have:

- Read the guidelines carefully;
- Prepared and attached the required documents as described in Section 2 of the [guidelines](#);
- Completed the checklist in Section F of the application form;
- Read and signed the Declaration in Section G of the application form; and
- Paid the correct fee of **\$455 in Australian dollars** by one of the payment methods in section H.

**Email your application form together with the required supporting documents to [ave@avbc.asn.au](mailto:ave@avbc.asn.au)**

**Keep a copy of your submitted application for your own records.**

### **PRIVACY STATEMENT**

*AVBC Inc. is committed to protecting your privacy. By signing the application, you give AVBC Inc. permission to make enquiries to assist in the assessment of your qualifications and to use any information supplied in this application for that purpose. The AVBC Inc. will not disclose your personal information to a third party unless required to do by law or other regulations. Technology and security policies, rules and measures have been implemented to protect personal information from improper use, alteration, unlawful or accidental destruction and accidental loss. AVBC Inc. will remove personal information from our systems when it is no longer required.*