

Application for assessment of veterinary science qualifications immediately acceptable to veterinary registration boards in Australia (for migration purposes)

PLEASE READ THE EXPLANATORY NOTES BEFORE COMPLETING THIS FORM.
ENSURE THAT YOU PROVIDE ALL DOCUMENTS REQUIRED AND SIGN THE DECLARATION.

If you need more space to answer questions, please attach a separate sheet with the necessary details and sign and date each page.

Note: This is **NOT** an application to undertake the Australasian Veterinary Examination. This form can only be used if the applicant currently has **FULL REGISTRATION IN AUSTRALIA**. This form includes an optional section (F) for those wishing to have their work experience or further qualification (PhD) assessed.

SECTION A Your personal details

Preferred Title: Mr Mrs Miss Ms Dr Other _____

Full Name: _____
Last First Middle

Has your name changed since you received your qualifications? Yes No _____
If yes, please provide previous name and reason (e.g. marriage)

Address: _____
(for correspond.) *Apartment/Unit # No. and Street Address*

_____ *Suburb or City/Town State/Region Post Code*

_____ *Country*

Mobile Phone: _____ Email: _____

Sex: Male Female Unspecified

Date of Birth: _____ Country of Birth: _____
(DD/MM/YY)

Country of Permanent Residence: _____

First Language: _____

SECTION B Your professional education

If you require an assessment of further qualifications (ie a PhD), please also complete section F.

Primary veterinary degree

(The qualification that entitled you to first register as a veterinarian)

What was the normal entry requirement for enrolment in the course? _____

Name of Qualification
(in English): _____

Name of Qualification

(in original language, if not English): _____

Name of Institution: _____

Full Address of Institution: _____

Normal length of Semester (Weeks): _____ (or Months): _____

Normal length to complete whole
course (Years): _____ (or Months): _____

Date Course
Commenced: _____
(DD/MM/YY)

Date Course
Completed: _____
(DD/MM/YY)

Did you study full-time or part-time? Full Time Part Time

Was a period of compulsory practical or clinical experience a requirement of the course? Yes No

SECTION C Registration / Licensure

What is the name and country of authority of your **first** registration to practise as a veterinarian?

Authority: _____ Country: _____

What was the date of **first** registration as a veterinarian?

Date: _____

What is the name of the state or territory of **current full registration** in **AUSTRALIA**?

State or Territory: _____

What is the date of **current full registration** as a veterinarian in **AUSTRALIA**?

Date: _____

Have you ever been refused a licence or registration, or had a licence or registration withdrawn? Yes No

If yes, please provide details: _____

Provide the names of any veterinary professional bodies of which you are a member:

SECTION D Your English language ability

You must provide evidence of a high level of English language ability if you are **not** a native speaker of English (ie if you were not born **and** educated in the UK, Ireland, Canada, USA, New Zealand or South Africa).

Note: If you sit the OET or the PTE tests, you must also organise with them to allow AVBC online access to your test results for verification, prior to submission of your Skills Assessment application.

You must provide evidence that you have achieved, in a single sitting:

- a score of band 7 or higher in each section of the International English Language Testing System (IELTS) **academic** test; or
- at least a B pass or a score of 350 in each section of the Occupational English Test (OET); or
- scores in the TOEFL-iBT of at least 24 in Listening, 24 in Reading, 27 in Writing and 23 in Speaking; or
- scores of at least 65 in each of the four communicative skills of the PTE academic.

An English language test result is valid for two years.

I am a native speaker of English (as above) - English test not applicable

Or

English test (IELTS academic, OET, TOEFL-iBT or PTE academic) result included

SECTION E Checklist of supporting documents to be provided

A colour copy of the ORIGINAL document, at 600dpi resolution, must be provided with this application:

- qualification papers (such as degree, diploma, certificates etc.);
 - This must be the official certificate awarded to you upon completion of your primary veterinary qualification and would normally be expected to include security features eg official university stamp, seal, holograms etc
- full academic transcripts from each institution;
 - This must include a list of each subject in your veterinary qualification
 - The grade or result that you were awarded for each subject
 - A statement that confirms that you have completed the course requirements
- Or, if applicable, share your documents with the AVBC using My eQuals and provide access PIN;
- evidence of attainment of NAVLE, ECFVG, PAVE or RCVS membership by examination (where applicable);
- evidence of your original (and current where applicable) overseas registration or licence to practise;
- evidence of your current registration in Australia;
- evidence of a current pass to the required standard in the IELTS academic, OET, TOEFL-iBT or PTE academic - if not born and educated in one of the listed English-speaking countries;
 - Applicants submitting OET or PTE English language test results must also arrange for AVBC to have online access to their results, via the testing bodies. See Section D above.
- evidence of change of name (if applicable);
- official translation in English** of any documents originally issued in a language other than English;

- relevant **colour** copied pages from your passport or travel document showing passport number, photograph and signature. If your passport photo does not include your signature you need to provide a colour copy of other photo ID that does;
- if you are utilising the services of a migration agent, please provide permission for the Agent to act on your behalf such as an 'Authority to Act' form.
- a certified colour passport photograph taken in the past 12 months, as outlined in the [guidelines](#).

If you wish to have further veterinary qualifications (PhD) and/or work experience assessed for the allocation of points for a points-based visa, then you must also include the relevant documents with this application as described in the following Section F.

SECTION F Assessment of professional employment experience and/or PhD (If applicable)

Provide the following **only** if you want work experience and/or a PhD qualification assessed. All supporting documents (evidence and references) must meet the formatting requirements as set out in the [guidelines](#).

Professional employment experience

1. Summary statement

You must provide a chronological summary of the work experience that you wish to have assessed. For each position, clearly state the following:

- the dates of each period of employment (indicate full-time or part-time – and if part-time, average number of hours per week);
- the name, address and contact details of the employer;
- the nature of the business;
- your job title;
- detailed description of duties performed; and
- a list of the evidence provided to support that claim of work experience.

2. Evidence

Applicants must provide evidence to support their claim of professional employment experience. For example:

- contract of employment;
- sample payslips;
- taxation documents, etc.

If necessary, to reduce file size, these evidence documents may be scanned at a resolution not less than 300dpi.

3. References

- You must provide **two** different signed references attesting to your professional competence. It is not acceptable to provide a reference that makes no comment on your competence as a veterinarian.
- These references must be from past or present veterinary employers or, if you are a new graduate, from your clinical placements.
- References must be provided on the official letterhead of the person, company or government department providing the reference. The letterhead should clearly indicate the full address of the person or company, any telephone and fax numbers, and email and website addresses.
- References must have the name and position of the person who signs the reference typed or stamped below that person's signature.

Completion of a PhD qualification

- Provide a colour scan of your **original** postgraduate qualification (PhD) in the original language and an English translation if required.
- Provide a colour scan of the **original** full academic transcript from the institution which awarded the PhD.

Name of Qualification
(in English): _____

Name of Qualification
(in original language, if not English): _____

Name of Institution: _____

Full Address of Institution: _____

Normal length of Semester (Weeks): _____ (or Months): _____

Date course commenced: _____ Date course completed: _____

Did you study full-time or part-time? Full Time Part Time

Was a period of compulsory practical or clinical experience a requirement of the course? Yes No

SECTION G Applicant's declaration

You must read and sign this declaration

I declare that:

- The information I have supplied on this form and any attachments is complete, correct and up to date.
- I undertake to inform the Australasian Veterinary Boards Council Inc (AVBC) of any changes to my circumstances (e.g. address) while my application is being considered.
- I authorise the AVBC to make any enquiries necessary to assist in the assessment of my qualifications and to use any information supplied in this application for that purpose.
- I have read and understood the information supplied to me in the Skills Assessment application guidelines accompanying this application.
- I have double-checked the checklist in Section E and am satisfied that I have provided all of the supporting documents required, in the format required.

Signature: _____ Sign OR attach/upload your signature using
Adobe Acrobat DC **OR** Print & Sign

Date:

SECTION H**Payment of fees****APPLICATION TYPE AND PAYMENT AMOUNT (please mark the appropriate box that applies to you):****• I am a new graduate and/or I want a qualifications assessment only** I am currently living in Australia - \$385

Or

 I am currently NOT living in Australia - \$350**• I want assessment of my work experience and/or PhD included** I am currently living in Australia - \$495

Or

 I am currently NOT living in Australia - \$450

Please note if you are living in Australia when you apply for a skills assessment, then GST is applicable and included in the above fee.

A receipt will be issued to acknowledge that we have received your application and fee. The fee is not refundable.

Please note that fees are reviewed from time to time and you should check the AVBC website to ensure that you have the current application form.

PAYMENT METHOD (please select): Pay using a credit card online at the AVBC website Complete credit card details below Payment by direct deposit – you need to contact the office for the AVBC bank details**CREDIT CARD PAYMENT**

Payment may be processed on the day that the application is received and **processing of your application will be delayed if funds are not available.**

Credit card type (please select) Visa MasterCard

Name of applicant: _____

Card holder's name: _____

I authorise AVBC to debit my credit card with: \$

Credit card number: _____

Expiry date: ____ / ____

Signature of card holder: _____

Sign OR attach/upload your signature using
Adobe Acrobat DC **OR** Print & Sign

Before lodging this form, check that you have:

- Read the guidelines carefully;
- Prepared the required document as described in the [guidelines](#);
- Signed the Declaration in Section G of the application form; and
- Paid the correct fee in Australian dollars by one of the payment methods in Section H.

Email your application form together with the required supporting documents to comms@avbc.asn.au

Keep a copy of your submitted application for your own records.

PRIVACY STATEMENT

AVBC Inc. is committed to protecting your privacy. By signing the application, you give AVBC Inc. permission to make enquiries to assist in the assessment of your qualifications and to use any information supplied in this application for that purpose. The AVBC Inc. will not disclose your personal information to a third party unless required to do by law or other regulations. Technology and security policies, rules and measures have been implemented to protect personal information from improper use, alteration, unlawful or accidental destruction and accidental loss. AVBC Inc. will remove personal information from our systems when it is no longer required.