

Skills Assessment Renewal Checklist *(July 2024)*

If you have previously had a skills assessment completed by AVBC, you may apply for a Skills Assessment Renewal, which incurs a lesser fee.

You must provide your AVBC Reference Number

All Skills Assessment Update Applications must include the following documents:

Evidence of your current full registration in Australia.

A colour passport photograph taken within the past 12 months

A scanned page which includes your colour passport photograph, together with the certifier's signature and statement.

If utilising the services of a migration agent, permission for the Agent to act on your behalf such as an 'Authority to Act' form (if applicable);

Evidence of change of name (if applicable);

Official translation in English of any documents originally issued in a language other than English (if applicable);

These documents must meet our resolution and document standards. Details are outlined on the [Skills Guidelines PDF](#)

Documents which must be submitted with work experience applications

Chronological summary statement of the work experience you wish to have assessed

Supporting documentary evidence to support your claim of professional work experience

Two different signed references attesting to your professional competence

Documents which must be submitted with PhD applications

A colour scan of your original postgraduate qualification (PhD) in the original language and an English translation if required.

A colour scan of the original full academic transcript from the institution which awarded the PhD.

These documents must meet our resolution and document standards. Details are outlined on the [Skills Guidelines PDF](#)